New Faculty Orientation Technology Session

Research Resources
August 2016
NEW STUDENTS
Find out about MSU technology resources

RECENT UPDATES

**MSU IT Introduces Self Service Portal**
*Posted August 14, 2016 by Katherine Ball*

MSU IT rolled out a Unified Self Service feature ([https://uss.iservicedesk.msu.edu/](https://uss.iservicedesk.msu.edu/)), part of their existing service desk system, on August 15, 2016. It provides online access to students, faculty, and staff with an MSU NetID for checking the status of open requests, requesting services and searching a library of knowledge articles for help with technologies they support.

*Read Full Article —*

**Tuition discount scam targeting students**
*Posted August 4, 2016 by Elizabeth Harbary*

Be aware that scammers are targeting college students by claiming that students who pay their tuition to them in full will receive a tuition discount. This is a scam.

Who is being targeted?
Currently the scammers are targeting international students, however, all students need to remain vigilant as they could be contacted too.

*Read Full Article —*

Visit [tech.msu.edu](http://tech.msu.edu)

**MICHIGAN STATE UNIVERSITY**

**SPARTANS WILL.**
In July of 2008, the MSU community was informed that they must move towards compliance with the university's Web Accessibility Policy. MSU employees were asked to update all university Web content used to conduct university business or academic activities to meet the Web Accessibility Technical Guidelines of the policy outlined in Section I.

Visit webaccess.msu.edu
Michigan State University needs to protect the security and integrity of its Institutional Data without hindering the effective and efficient use of those Data. The purpose of this Policy is to establish minimum requirements for the appropriate stewardship of Institutional Data.

Visit [go.msu.edu/msu-idp](http://go.msu.edu/msu-idp)
Academic Profile

Used to gather, in a single system of record, the professional activities and accomplishments of its academic staff in the areas of instruction, research, service and administration. Data is used to support activities such as annual review, production and maintenance of curriculum vitae, website profiles, institutional reporting, and reappointment, promotion, and tenure.

Data is also leveraged to support activities such as accreditation processes, sponsored research collaborations, and the recruitment and retention of faculty and graduate students.

It uses a customized version of Activity Insight from vendor Digital Measures.

Visit academicprofile.msu.edu
MSU Scholars is a directory of research expertise of experts in various disciplinary areas and enables collaboration. Using Elsevier’s Pure Experts, it highlights the publications of MSU's researchers and their grants, increasing the visibility of faculty and academic staff to local, state, national, and international research and business communities. It can be used to search for expertise, identify research opportunities, and facilitate collaborations.

Visit [scholars.opb.msu.edu/](http://scholars.opb.msu.edu/)
Michigan State University is implementing an enterprise-level Research Administration software application, Kuali Coeus, to administer research proposals over various aspects of their entire life-cycle. The implementation of Kuali Coeus at MSU will include modules to administer Preaward, Award, and Compliance activities associated with research either proposed or funded by external (non-MSU) sources.

Visit ra-project.vprgs.msu.edu/
Data Storage & Archive

• AFS space can be used to back up files, post personal websites, and access files.
  • Departmental units and current MSU student, faculty, and staff members receive 1 gigabyte of AFS space.
  • Additional AFS space for affiliated users and departments may be purchased with an MSU departmental account number.
• How you store data depends on the nature of your data, and the degree of security required to protect your data against unauthorized access or accidental loss.
• Even if you don’t deal with sensitive information, your data may be crucial to university business, and you should protect it against technical problems or malicious activity.

Visit tech.msu.edu/technology/storage/
Cloud Resources

Visit go.msu.edu/cloud

MICHIGAN STATE UNIVERSITY
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Virtualization

Self-Managed Model
- Virtual container for guest operating system
- Self-management console
- Dedicated VLAN
- À la carte pricing
- Optional file level backup
- Optional firewall

Managed Model
- Virtual container for guest operating system
- Managed guests include:
  - Windows or Red Hat install
  - System administration
  - Firewall
  - Antivirus installation
  - Patching
  - Intrusion detection
  - Backup
  - Monitoring
Colocation Service allows researchers to place their existing servers in a rack in the Computer Center Datacenter with secure access.
Web Hosting

Visit tech.msu.edu/web-hosting/
Content Management System

Creating a professional MSU website just got easier

Academic and administrative MSU web publishers now have access to a web-based tool that makes creating and maintaining an information rich website easier.

What is Cascade Server?
Cascade Server is an enterprise-level web content management system that improves site usability, provides easier and less costly maintenance of websites for university units, and assists with brand integration for Michigan State University websites. Read more to learn about Cascade’s features and functionality.

How to begin using Cascade Server
• Contact the MSU Web Team at Communications and Brand Strategy (CABS) to use Cascade Server.
• Email: cascade@cabs.msu.edu
• Telephone: (517) 355-7505
• Meet with the MSU Web Team to review CMS basics and options for using Cascade Server.
• Choose one of the three options for using Cascade Server.
• Provide the MSU Web Team with login information for accessing your web hosting environment used to host your website.

Start Using Cascade Server
Contact the Web Team: cascade@cabs.msu.edu
(517) 355-7505

Enroll in Cascade Server Training
Visit the Technology Training Registration & Payment page on tech.msu.edu. Once you have logged in to the EBS Portal, Cascade Server training courses may be located in the Course Catalog or by using the Find keyword search with the term ‘Cascade’.

Visit cascade.msu.edu

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Collaboration Tools

Visit googleapps.msu.edu
File Transfer

FileDepot

FileDepot is a convenient and simple way to transfer files within Michigan State University or with colleagues outside the university. Please do not use FileDepot for the transfer of sensitive institutional data without first encrypting the files using these guidelines. If you are transferring sensitive institutional data within the university you may use FileDepot Internal. Learn more about which data are considered sensitive at the Securing Institutional Data website.

NOTE: MSU Faculty/Staff: If you have not reset your password to sync with CampusAD, you will be unable to login to FileDepot or FileDepot Internal until you reset your password. Reset your password by visiting https://netid.msu.edu/netid/passwordindex.html and selecting the “Change A Password” button. Departmental NetIDs do not have a CampusAD account and will not be able to authenticate to the service. Individuals must use their personal ID to log in. MSU Affiliates and Retirees are not able to use FileDepot or FileDepot Internal. See TB609 for information on NetID privileges.

If you are an MSU user, you may login here:

- **Login**
  Log in with your MSU CampusAD credentials to avoid additional verification later in the process.

Anyone may perform the following activities:

- **Drop off**
  Drop off (upload) a file for an MSU user (email verification required) (Customers have reported problems using some versions of Google Chrome and Safari with dropoffs).

- **Pick up**
  Pick up (download) a file dropped off for you.

**More Details**

- If you are NOT a member of the MSU community, you can't log in to FileDepot, but you can still send files to people at Michigan State University if you know their email addresses. Start by clicking on the Drop off File button.
- If you are a member of the MSU community, and want to ask someone outside the university to send you a file, you can make the process easier by logging in and then clicking the Request File Drop off button. This means the person outside MSU doesn't need to verify who they are, making the process quicker on that end.
- File sizes up to 2 GB are allowable and are automatically deleted from FileDepot 14 days after you upload.

Further details about FileDepot and FileDepot Internal.
Remote Access

Welcome to the
MSU SSL VPN Web Portal

Important Notices for all VPN Users:

Two-Factor Authentication

Two-Factor Authentication is coming soon to the SSL VPN service.
Register your credential today!
https://secureit.msu.edu/two-factor/

Support for the Network Connect client has been discontinued.
All users are advised to uninstall Network Connect, and start using the Pulse Secure VPN desktop client.
Instructions for downloading and installing the Pulse Secure client can be found in the Quick Start Installation Guide techbase article.

If you need assistance or more information, please contact the MSU IT Service Desk at (517) 432-6200 or itserve@msu.edu.

Visit vpn.msu.edu/
Video Conferencing

Visit tech.msu.edu/conferencing/
IT Training Resources

Visit tech.msu.edu/support/training/
elevateU
Now LIVE in EBS and available to current staff & faculty at no charge!
As part of our ongoing commitment to your continuing development, Human Resources and IT Services are pleased to introduce a new e-learning initiative that can be accessed from the convenience of your computer.

With elevateU, MSU staff & faculty can look forward to accessing a diverse library of content, including:
- Courses & Simulations
- Videos
- Books
- Certification test prep materials

Click here to get a description of the types of resources available.

Visit ebs.msu.edu
Colleges and Departments provide additional IT-intensive services in support of faculty research
• Assistance with programming, web application development
• Desktop support

To find out what services and resources may be available to you, talk to your Chair or Research Associate Dean

Council of Research Deans (CORD)
http://cord.msu.edu/index.html