Mental maps of the “library”

• Too many resources and services to list

• The library means:
  – Places (brick & mortar, and on the Web)
  – Resources and finding tools
  – People
  – Services
Places

The Main Library: open 24/5, with coffee!
Branches, real and virtual

- Gull Lake (at Hickory Corners, MI)
- Business (basement of the law college)
- Law (separately managed by the college)
- Internal: Maps, SPC, Turfgrass, Fine Arts, Vincent Voice
- Health Sciences Digital Portal
Special Collections/Libraries

Collections and Libraries

Africana

The Africana Collection of the MSU Library is one of the largest in the United States, having been built up since 1960 to support broad faculty involvement in research and development projects on the continent.

Cesar Chavez Collection

The Cesar E. Chavez Collection is an interdisciplinary browsing collection consisting of titles in a variety of formats, research levels and locations on Chicano and Boricua Studies. Chavez Collection materials in other locations require the storage, access/viewing facilities and services not available in an open shelves collection. The main part of this collection is located on the first floor, west wing lobby of the Main Libraries. This browsing collection is reinforced throughout the Libraries system by other titles in the main stacks collection and various branch collections.

Children's and YA Literature Collection

The MSU Children's and YA Literature collection consists of multicultural, diverse, and international literature ranging in age from preschool to young adult. Initially funded by a Creating Inclusive Excellence Grant from the Office for Inclusion and Intercultural Initiatives, this collection is available to
On the Web: lib.msu.edu

http://lib.msu.edu
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Electronic Resources lists

Electronic Resources: Databases

Databases

Find Databases by Title
Search

Databases allow you to search the content of scholarly journals, magazines and other materials. Most include summary abstracts describing article content, and some provide the full text of articles. Many cover specific disciplines or areas of study, while others are general or cross-disciplinary.

Browse the Database List by Subject, Title or Vendor.

License Restrictions

- Terms of Use for Electronic Journals and other Electronic Resources
- Commercial Use Restrictions

Commonly Used Electronic Resources

- Academic OneFile
- Ebrary ebooks
- EBSCOHost
- EBSCOhost eBook Collection
- Gale PowerSearch
- Gale Virtual Reference Library
- JSTOR
- LexisNexis Academic
- Opposing Viewpoints in Context
- Periodicals Archive Online
- Project Muse
- ProQuest (All databases)
- PubMed (Medline)
- SAGE Knowledge Encyclopedias and Handbooks
- SciFinder
- Scopus
- Web of Science
- WorldCat (OCLC)
Online list of subject librarians

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<tr>
<th>Subject Librarians</th>
<th>African Studies</th>
<th>Joe Lauer</th>
<th>517.884.0839</th>
<th><a href="mailto:lauer@msu.edu">lauer@msu.edu</a></th>
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<tr>
<td></td>
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<td>Peter Limb</td>
<td>517.884.0838</td>
<td><a href="mailto:limb@msu.edu">limb@msu.edu</a></td>
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<tr>
<td>Agriculture</td>
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<td>Hui Hua Chua</td>
<td>517.884.0956</td>
<td><a href="mailto:chua@mail.lib.msu.edu">chua@mail.lib.msu.edu</a></td>
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<td></td>
<td>Agriculture and Forestry</td>
<td>Suzanne Taghtmeyer</td>
<td>517.884.0894</td>
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<td>Animal Culture inc. Beekeeping, Dairy Science</td>
<td>Sheila Bryant</td>
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Sources for data and statistics
Historical primary sources
Tools for grant-seeking
Special collections of the MSU Libraries

- Research collections in depth
  - Africana
  - Turfgrass
  - Special Collections (rare book room) including US Popular Culture, Comic Art, Cookery, Radicalism, Veterinary Medicine
- Plus numerous digitized archival resources
Special Collections

Special Collections was established in 1962 to hold, preserve, build, and make accessible rare materials and special collections in the MSU Libraries. All materials must be used in the Special Collections reading room to protect and preserve them for use today and in the future.

Learn more: About Us »

Special Collections

Special Collections is pleased to hold a large collection of books by Gervase Markham (1568-1637) who, in the late 16th and early 17th century, wrote on a variety of topics most relevant to his times: husbandry, horsemanship, archery, farriery, household recipes, hunting, fishing, and the art of war were all topics of Markham’s many books. This is not to say he was an expert in any of these fields; indeed, his cures for horse ailments often did more harm than good. Nevertheless, Markham’s books were very popular as witnessed by their many editions, and he has been described as the best known writer of his day. Our latest acquisition is the scarce second edition of *Hunger: prevention, or, the whole art of Hawling by water and land: containing all the secrets belonging to that art*, and brought into a true forme or method ... which provides instructions and charming illustrations for gathering and hunting for food. It is also the first book to describe the existence of flintlock and its use on sitting fowl.

View all Discover Special Collections features
Check-out for library books

• Faculty loans: six months unless recalled
• Unlimited online renewals on our Web site
• Faculty Authorization: you may delegate borrowing privileges to your assistants
• Book Delivery: to your office on campus
• MSU Article Retrieval Service (MARS) for desktop e-delivery of articles and chapters
MARS: the MSU Article Retrieval Service

Free document delivery for MSU faculty, staff, and graduate students

This new service provides copies of non-electronic journal articles and individual book chapters that the MSU Libraries own to MSU faculty, staff, and graduate students for personal research. Documents will be made available through your library account.

To submit a request, login to the Libraries' Illiad system and select "Copy of Article". This will open another window where you will be prompted for your library account information. Please complete the form as fully as possible. This service is also available through many of the libraries' online databases. Telephone requests are not accepted. Questions about this service should be directed to InterLibrary Services at 517.884.6398.

PLEASE NOTE: Copyright Guidelines prohibit the Library from photocopying multiple articles from the same issue of a journal.

If an article cannot be scanned successfully, a photocopy will be made and it will be mailed to you.

Requests are typically satisfied in 2 to 3 business days. Please assist us in maintaining relatively quick service by observing the following procedural guidelines:

1. All requests must be submitted via the form provided on the Web.
2. Only one request per order form will be accepted. Multiple requests on a single form will be returned.
3. The following bibliographic information must be included:
   - For journal articles, supply the journal title, volume and issue number, date, pages to be scanned. An author and title of the article is desired but not required.
   - For a book chapter, supply the author and title of the book, the publisher, date of publication, author and title of the chapter needed and pages to be copied.

NB: Incomplete or incorrect citations cannot be processed.
Source not at MSU? Try ILL

- Inter Library Loan from consortial partners
- Fast reciprocal book sharing from 14 Big Ten partners: 12-week loan (Uborrow)
- MeLCat: holdings of 400 Michigan libraries
- Article delivery via ILLiad, usually via electronic attachment
- Lending and e-texts from CRL in Chicago
InterLibrary Services online

InterLibrary Services (Document Delivery)

Welcome!

InterLibrary Services borrows or obtains copies of materials not available in the MSU Libraries on behalf of MSU’s faculty, staff, and students, and lends or provides copies of MSU Libraries materials requested by other libraries. Our MSU Article Retrieval Service (MARS) provides copies of MSU Libraries print articles and chapters to MSU faculty, staff and graduate students.

– Denise A. Forro, Head, InterLibrary Services

Our Policies

- Terms of Use
- Overdue and Replacement ILL Policy
- Off-Campus Users
- First Time Users of InterLibrary Loan

Article Requests:

Service requires that you know the citation of the article you are seeking.

- ILLiad Login

InterLibrary Loan Requests

- Uborow
- MelCat (MSU ID)
- MelCat (Community Borrowers)
- ILLiad login

Help:

- InterLibrary Services Guide
Faculty Services

- ANGEL Help
- Subject Librarians
- Information Literacy and Instruction
- Self-Serve Scanning and Copying Options
- Copyright Advice and Permission Forms
- MARS: MSU Article Retrieval Service
- Faculty Borrowing at MSU and Elsewhere
- Faculty Authorization (Borrowing Materials)
- Research Data Management Guidance
- InterLibrary Services
- Course Materials Program
- Distance Learning Services
- Digital Scholarship Collaborative
- Research Guides of Interest
- Seminars and Workshops
- IT Services Technology Training
- Scholarly Communication
- Grants

Reserve Services

- Place Materials On Reserve (or Renew a previously used list)
- Reserve Material Purchase Request
- Course Reserves FAQ for Instructors

Printable Reserve List Forms

(Click on the pdf link below for the appropriate location)

- Main Library (pdf)
- DMC/VVL (pdf)
- Fine Arts - Art (pdf)
- Fine Arts - Music (pdf)
- Business (pdf)
- Engineering (pdf)
- Gulf Lake (pdf)
- Math (pdf)
Copy Center services

- Main Library 2-West
- Photocopying, scanning, and faxing
- Makerspace, including 3D printers
- Poster printing
- Espresso Book Machine
- Course Materials Program
- Microforms, reserves, current periodicals
Copy Center services

Use the Copy Center

The Main Library Copy Center is located on the 2nd Floor of the West Wing and has its own hours of operation.

For questions or more information, contact the Copy Center staff by phone at (517) 884-6386.

- Jill Thornton, Unit Head — Phone: (517) 884-0843 and E-mail: thornton@msu.edu

Main Library Copy Center Services and Useful Information

All services except color copying, large format scanning, and poster lamination are self-serve. Staff will assist with set up and explain features of the equipment. The Copy Center has a limited amount of small office supplies, paper, and cardstock on sale. All supplies are subject to Michigan sales tax.

Copying

- Black & White
- Color
- Copy Cards

Printing

- Laser – Black & White and Color
- Microformat
- Plotting (prints up to 36 inches wide)
EndNote & EndNote Web: General Information

ATTENTION!!! New Full Text Settings

The settings for Finding Full Text were recently changed at the end of 2014. If your full text search no longer works please check the page on Setting Full Text Options and make sure your settings have been updated.

EndNote & EndNote Web Description

**EndNote** is a reference manager software program that allows you to collect and organize your references and to create bibliographies. It allows you to either type in or capture references from our Electronic Resources. Using EndNote, you can create bibliographies within Microsoft Word or other word-processors. EndNote is able to format bibliographies in almost every conceivable bibliographic citation style, such as APA, Chicago Manual of Style, MLA, Turabian, Science and other journal-specific bibliographic citation styles.

**Endnote Basic** (formerly Endnote Web) is a free version of EndNote available for institutions which subscribe to ISI Databases, like Web of Science. MSU Libraries does subscribe to Web of Science - which can be accessed from the electronic resources page. Besides being free, the major advantage of Endnote Web is that you can access your account from any computer that has an internet connection (as long as you can access the MSU Libraries' electronic resources). Many users like to try out Endnote Web to see if it will meet their needs before they purchase the regular Endnote software. With Endnote Web, it is possible to share libraries with other Endnote Web users. Making collaboration easy, Endnote Web can also work with Endnote X7.
Zotero support

**Zotero: About Zotero**

**Reference Management Tool**

### About Zotero

The MSU Libraries offer free workshops that will provide you with a comprehensive introduction to using Zotero!

Check the schedule and sign up at MSU Libraries Workshops - Zotero: Citation Management 2.0.

Questions for the MSU Libraries Zotero instruction team? Contact us at zotero@mail.lib.msu.edu

**New! January 2016**

**Online Zotero Tutorial**

Learn Zotero at your own pace on your own schedule. This MSU Libraries-created tutorial covers the same functions as in-person workshops and is tailored for MSU users.

**What is Zotero?**

Zotero is a free open-source online reference management tool used to collect, organize, and format citations to journal articles, books, websites, and other types of resources. It works as an extension with the Firefox internet browser.

In many cases, Zotero will recognize a source that can be saved by displaying an icon in the Firefox address bar allowing you to simply click and add the item instantly to your Zotero library.

**MSU Zotero Workshops**

- Zotero Workshops at MSU
- Zotero: An Online Tutorial

**Get Zotero**
Research Data Management

Research Data Management Guidance

The Research Data Management Guidance service is a joint effort between the MSU Libraries and University Archives to respond to the emerging concern surrounding research data management. Effective research data management is an active and ongoing process during the entire research lifecycle, from project conception to long after it is finished.

Our purpose is:

1. To provide guidance to faculty in the development and execution of research data management plans.
2. To connect faculty to distributed research data support services throughout the university.
3. To educate students, faculty, and staff about the importance of data management.

Best practices for research data management can

- help you secure grant funding
- enhance the ability to share data internally during a project
- bring traditional library and archival expertise for the organization and care of digital information to your own personal research projects
- create a data output that can become part of the scholarly record, earning recognition and citations
- help you make efficient and effective use of research funding

Contact:
Researchdata@mail.lib.msu.edu
Digital Scholarship Collaborative

The Digital Scholarship Collaborative (DSC) is committed to working closely with faculty in the creation, curation, and navigation of data and digital text to enhance research, teaching, and learning within new avenues for publishing and scholarship.

Partners

Data Services

Digital Curation

Digital Humanities

Services
Faculty carrels

- The Michigan State University Libraries have a few carrels available for use by faculty. Carrel applications are available in the Libraries' Main Office, Room W102, 517.884.6449 or fax 517.432.3532. Office hours: Monday through Friday 8:00am-12:00pm & 1:00pm-5:00pm. Assignments will be made as space becomes available.
Thank you for your attention and interest in the MSU Libraries.

Questions?